

Expense Report

Action

Purchase Refund

Transaction Number

2019011

Creditor

Enter name of business or member

Receipt / Invoice

Attached Sent Separately Held by Purchaser

Attachment

bball hats.pdf

Expensed By**Date**

Who made the purchase / Refund / etc.

Expenditures

Item 1

Description	Qty	Cost	SubTotal
<input type="text" value="golf shirts"/>	<input type="text" value="1"/>	<input type="text" value="\$585.34"/>	\$585.34

Purpose**Item 2**

Description	Qty	Cost	SubTotal
<input type="text" value="bball hats"/>	<input type="text" value="1"/>	<input type="text" value="\$340.02"/>	\$340.02

Purpose

Payment

Paid by

Interac PayPal Cash

Total

\$925.36